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NR

Week number:		Start Date:		Name Employee:		Client:	
		End Date:		Position:		Location:	

	PO Number	Maximo Number	Description of work done	Hours per day												Total hours this week	
				Reg.	O.T.	Reg.	O.T.	Reg.	O.T.	Reg.	O.T.	Reg.	O.T.	Reg.	O.T.	Reg.	O.T.
			Heli check in / out time														
			Helideck ETA / DEP														
PRODUCTIVE HOURS																	
			<b>Subtotal</b>														
			<b>Other hours</b>														
NON-PRODUCTIVE HOURS			Travel hours (written on the last day)														
				<b>Total per day</b>													
<b>Total hours on this sheet</b>																	

Signature employee:	Name and signature of approver:	Company stamp: