



P.O. Box 208, 1940 AE Beverwijk
 Antwoordnummer 560, 1940 WB Beverwijk, The Netherlands

T +31(0)251 26 24 00, F +31(0)251 26 24 09
 Email: info@usgenergy.com

NR

Week number:		Start Date:		Name Employee:		Client:	
		End Date:		Position:		Location:	

	PO Number	Maximo Number	Description of work done	Hours per day / Monday to Monday												Total hours this week			
				Fry		Sat		Sun		Mon		Tue		Wed		Thu		Fry	
				Reg.	O.T.	Reg.	O.T.	Reg.	O.T.	Reg.	O.T.	Reg.	O.T.	Reg.	O.T.	Reg.	O.T.	Reg.	O.T.
			Heli check in / out time																
			Helideck ETA / DEP																
PRODUCTIVE HOURS																			
Subtotal																			
			Other hours																
NON-PRODUCTIVE HOURS			Travel hours (written on the last day)																
				Total per day															
Total hours on this sheet																			

Signature employee:	Name and signature of approver:	Company stamp: